

26<sup>th</sup> September 2018

Dear Parent/Carer

**PARENT/TEACHER EVENINGS**

As you will have seen on Dates for Diary, Parent/Teacher Evenings for this term have been arranged for:

<b>Wednesday 10<sup>th</sup> October 2018</b>	<b>3.30pm - 8.00pm</b>
	<b>and</b>
<b>Thursday 11<sup>th</sup> October 2018</b>	<b>3.30pm - 6.00pm</b>

**Please note: Oak Class      Mrs Staines will be taking appointments on Wednesday  
Mrs Kidd will be taking appointments on Thursday**

**Children in Years 4, 5 and 6 should attend with their parents.**

Parents can choose and make their own appointments on-line using ParentMailpmx and the booking system becomes live from 7.00am on Thursday 27<sup>th</sup> September. Booking online closes at 3.30pm on Tuesday 9<sup>th</sup> October for Wednesday appointments and at 3.30pm on Wednesday 10<sup>th</sup> October for Thursday appointments.

Instructions for booking on-line are available on our website at [www.hookstonechaseprimary.co.uk](http://www.hookstonechaseprimary.co.uk) under: Letters Home 2018 - 2019. Paper copies of the instructions are also available in the Main Entrance.

If you haven't yet signed up for ParentMailpmx, please contact the office and we will send you a registration email or text.

May I request that parents supervise their children when waiting for their parent interview, ensuring that they do not run around the school or play with school equipment. Please make sure that the children are aware of these guidelines. It would be helpful if parents brought a book/magazine to read, a quiet game or some drawing/colouring equipment to occupy their children. This is to ensure that Parent/Teacher Evenings are not disrupted. Thank you for your co-operation.

Yours sincerely

Ann Wheatcroft  
Headteacher