What is the Admissions Policy & Procedure?

Any parents who are wishing to apply for a place for their child at Hookstone Chase should contact the school on 01423 886026 or by e-mail <u>admin@hookstonechase.n-yorks.sch.uk</u> to arrange a visit with their children if possible.

Applications from parents living outside the school's catchment area are welcomed and should be directed to the Harrogate Area Education Office although this would normally be done following a visit to the school, when all the necessary details can be supplied.

Children whose fifth birthday falls between the 1st September and 31st August inclusive are invited to start full –time school in September.

(Please note however, the intake will be staggered over the first two weeks and in addition, some parents may feel their child would benefit from mornings only for the first term. Individual needs may be catered for in this way at the discretion of the school; following discussions with the Headteacher and Foundation Stage Leader.

For September entry to the Reception Class, detailed guidance is given on the North Yorkshire County Council Website: <u>www.northyorks.gov.uk</u>.

Parents of Reception Age pupils are informed by the Local Authority towards the end of April to confirm the allocation of a place.

For midyear entry to the school a preference form is available from the school office and further advice is available from the Area Education Office. (Details below).

All parents are required to complete a preference form for a place at the school. This may done directly online <u>schooladmissions@northyorks.gov.uk</u> or a paper copy should be completed and forwarded to the Harrogate Education Office.

Please note that all admissions to school have to be authorised by the Local Authority.

The Area Education Office Address: CYPS

Jesmond House 31-33 Victoria Avenue Harrogate North Yorkshire HG1 5QE

Telephone

01609 534948

The maximum admission limit is 50

At the end of Year 6, pupils transfer to secondary school. Our pupils have transferred to King James High School in Knaresborough, Harrogate High School, Rossett High School, St Aidans and St John Fishers.

During the first half of the Autumn Term the secondary schools hold open days and evenings for Year Six pupils and their parents and again, parents are required to make their preference online, usually by the October half-term. If parents have any queries, they are encouraged to contact the school for support and advice.